

OCTOBER 10, 2013

The Freedom Area School Board held their Regular Board Meeting on October 10, 2013, in the Middle School Library. President Kathleen Schlegel called the Business Meeting to order at 7:10 pm, EST, following a Meet and Discuss meeting with faculty.

Board Members Present:

Lorraine Rocco
Scott Challis
Harry Gilarno
Barbara Heyman
Mary Ann Petcovic
Kathleen Schlegel
Mike Tibolet

Board Members Absent:

Bobbie Jo Elmer
Dennis Sharpless

School Staff Present:

Dr. Jeffrey Fuller, Superintendent
Noriene Plate, Business Manager
Frank Hernandez, Assistant Principal, High School
Gary Mortimer, Director, Buildings & Grounds

Solicitor:

Matthew Hoffman, Esq.

Guests: **Public sign-in sheet is attached to the minutes in the minute book.**

COMMUNICATIONS:

Frank Hernandez, Assistant High School Principal, extended congratulations to the following recipients of the Freedom Area High School H.O.P.E. and Student of the Month Awards for the month of October. Theme for the month is "Kindness and Compassion".

- H.O.P.E. Award:
 - Mrs. Maria Porter
- Student of the Month Award:
 - 12th Grade:
 - Boy - Tristan Cumberledge
 - Girl - Gigi DeWeese
 - 11th Grade:
 - Boy - Ryan Edder
 - Girl - Hope Ruckert
 - 10th Grade:
 - Boy - Brett Adams
 - Girl - Allison Bonaparte
 - 9th Grade:
 - Boy - Jarrett Boyd
 - Girls - Hannah Shumsky

Student Recognition - Lane Ward, National Merit Scholarship Program

Motion by Challis, seconded by Heyman, to accept the donation of two reading books from the Kiwanis Club of New Sewickley Township, as part of the FARM-tastic Book Program, for Big Knob/Conway Elementary Libraries. Note: A thank you will be sent to the Kiwanis Club for their donation.

Roll Call Yea Votes – Tibolet, Petcovic, Rocco, Heyman, Gilarno, Challis, and Schlegel.
Vote Motion carried – 7 Yeas

Invitation:

- Freedom Area High School National Honor Society Annual Induction Ceremony, Thursday, November 7, 6:00 P.M., High School Auditorium

Other:

- Motion by Rocco, seconded by Challis, to approve appointment of Barbara Heyman as Representative and Mary Ann Petcovic as Alternate to the Beaver County CTC Operating Committee (Three-Year Term)

Roll Call Yea Votes – Tibolet, Petcovic, Rocco, Heyman, Gilarno, Challis, and Schlegel.
 Vote Motion carried – 7 Yeas

- November 2013 School Board Meetings to be held on November 7 and November 14; December 2013 Reorganization and Board Meetings to be held on December 5
- Use of School Facilities Schedule (According to Policy) (**Enclosure**)

PUBLIC/COMMUNITY RELATIONS:

Mrs. Mary White, Parent of Middle School Students, addressed the Board requesting money be budgeted for Academic Games at a National Tournament. Although competition has not begun yet, Mrs. White indicated that if any student qualifies in two of the competitive categories they would be eligible to attend National Competition. Her request is in anticipation that one or more students would qualify. Cost is approximately \$260 per student, \$125 room per night, plus transportation costs.

Michael Szatkiewicz, District resident, reiterated the need for a 15 mile per hour sign on school campus saying people are not obeying school traffic limits and has suggested police be on campus after school to monitor traffic. Mr. Szatkiewicz brought a 15-mile traffic sign as an example.

MINUTES:

Motion by Gilarno, seconded by Challis, to approve the following minutes:

Regular Meeting	September 12, 2013
Special Meeting	September 19, 2013

Roll Call Yea Votes – Tibolet, Petcovic, Rocco, Heyman, Gilarno, Challis, and Schlegel.
 Vote Motion carried – 7 Yeas

ENCLOSURES:

- A. Use of School Facilities Schedule (According to Policy) (Communications, Item D.)
- B. Beaver County/Freedom Enrollment Data and Trends (Superintendent's Report, Item A.):
 1. 2013-2014 Composite Third Day Enrollments for Public Schools, Total 22,196
 2. 43 Year History of Third Day Enrollment 1971-1972 thru 2013-2014, From 48,536 to 22,196 (Freedom Area School District From 3,097 to 1,491)
 3. County-Wide Summary by Grade Levels, 1994-1995 to 2013-2014
 4. Charter School Third Day Enrollments by District and Grade Level, 2004-2005 to 2013-2014, From 344 to 1,272 (Freedom Area School District From 14 to 67)
 5. 2013-2014 Total Third Day Student Enrollments for All Charter Schools for Beaver County School Districts – Total 1,272
 6. 2013-2014 Summary of Charter School Enrollments by Grade Level and by District
 7. History of Local Charter School Growth
 8. 2013-2014 Home Schoolers by Grade Level and School District
 9. Ten, Twenty and Thirty Year Third Day Enrollment Data Analysis
- C. Revised Resolution (No. 14 of 2012-2013) allocating fund balance between Committed, Assigned and Unassigned Funds as required by GASB 54 (Finance, Item F.)
- D. Information regarding Freedom Area High School Student participation in the STEM Career Survey and Focus Group (Education, Item E.)
- E. Middle School Electrical Contractor Change Order Number 1 (Facilities Master Plan, Item C.)
- F. Free-Reduced Lunch Report as of October 1, 2013 – District at 37.02%

- G. In/Out Migration Report as of September 2013 – 1,495 (+4 from Third Day Enrollment)
- H. Cyber/Charter School Enrollment as of October 7, 2013 – Current Projected Annual Cost for 2013-2014 School Year \$612,418.78; 37 Cyber/Charter Students, 30 Brick and Mortar Students – Total No. of Students - 67
- I. 2013-2014 Freedom Area School District General Office Telephone Directory
- J. BVIU School Board Notes for September 25, 2013 Meeting

SUPERINTENDENT’S REPORT:

Dr. Fuller, Superintendent, reported on the following:

- District/County Enrollment Data and Trends were provided for Board review.
- A note of appreciation was received from Bill Allman, Len Waitkus, and Larry Yanyanin, 1973 MAC Championship football team representatives, thanking the District, Administration, and Athletic Director John Rosa for a memorable October 4th football game weekend to include Freedom shirts, food and beverage.

Motion to approve the following Superintendent’s items was made by Gilarno, seconded by Heyman, and unanimously approved through consent agenda:

- CA:1 Release Time, According to Policy, for Superintendent to attend the Math & Science Collaborative:
1. Fall 2013 Network Connections, Thursday, October 24, 8:00 A.M.–3:30 P.M., Carnegie Science Center-Pittsburgh, Cost mileage plus parking
 2. Steering Council Meetings for 2013-2014, February 20 and May 14, 4:00 P.M.–6:00 P.M., IU3-Homestead, Cost Mileage
- CA:2 Release Time, According to Policy, for Superintendent to attend session on transitioning from High School to College, Friday, November 22, 8:30 A.M.–11:00 A.M., Community College of Beaver County, Cost Mileage.

Roll Call Yea Votes – Tibolet, Petcovic, Rocco, Heyman, Gilarno, Challis, and Schlegel.
Vote Motion carried – 7 Yeas

FINANCE:

Motion to approve the following finance items was made by Heyman, seconded by Gilarno, and unanimously approved through consent agenda: **(Copies of items CA:1 – CA:6 are attached to the minutes in the minute book)**

- CA:1 Bills in the amount of \$791,039.49 (Second Check Run for September 2013)
- CA:2 Bills in the amount of \$317,816.22 (First Check Run for October 2013)
- CA:3 Capital Improvement Check Run for October 2013 - \$95,737.26
- CA:4 September 2013 Treasurer’s Report:

	<u>September 2013</u>
Money Market, Huntington Bank	\$ 1,368,833.00
General Fund, Huntington Bank	\$ 38,892.57
Payroll, Huntington Bank	\$ 1,454.79
PA Treasury Invest	\$ 3,466,061.00
Premier Savings – Huntington	\$ 3,629,768.50
PSDLAF – Regular Account	\$ 3,090.57
PSDLAF Max - General Fund	\$ 941,851.00
Huntington – Capital Improvement	\$ 152,031.51
Student Activity Account	\$ 49,726.38
Huntington – Bodkin Scholarship	\$ 246,459.25
PA Treasury-Invest Capital Projects	\$ 912,802.31
PSDLAF CD - Capital Projects	\$ 1,580,000.00
PSDLAF Max – Capital Projects	\$ 2,938,661.93
PSDLAF/ESB Bank CD - General Fund	\$ 1,970,000.00

CA:5 September 2013 Cafeteria Report

CA:6 Revised Resolution (No. 14 of 2012-2013) allocating fund balance between Committed, Assigned and Unassigned Funds as required by GASB 54 (Administrative Report)
(Signatures Required)

CA:7 Lorraine Rocco as Board Treasurer for the unexpired term, effective November 15, 2013, thru June 30, 2014, According to Section 404 of the School Code (Non-Paid Position)

Roll Call Yea Votes – Tibolet, Petcovic, Rocco, Heyman, Gilarno, Challis, and Schlegel.
Vote Motion carried – 7 Yeas

Note in Minutes:

Act 1 Adjusted Index for Freedom Area School District is 2.9% for 2014-2015 Budget; Original Base Index is 2.1%

EDUCATION:

Motion to approve the following Education items was made by Petcovic, seconded by Gilarno, and was unanimously approved through consent agenda according to Act 48:

CA:1 PROFESSIONAL DEVELOPMENT:

1. Special Education:

- a. Misty Slavic, Director of Curriculum & Instruction:
 - i. Pennsylvania Fellowship Program for Special Education Leaders, October 22, Hershey Lodge & Convention Center, Cost Lodging, Meals, Mileage, Tolls
 - ii. Assistive Technology (AT) Roundtable: Raising Awareness, October 31, BVIU, Cost \$50 Registration fee plus mileage
- b. Inclusive Classrooms for Children with Asperger’s Syndrome and High-Functioning Autism, October 30, Autism Center of Pittsburgh-Monroeville, Cost \$79 Registration fee plus substitute:
 - i. Jessika Fontaine, High School Learning Support Teacher
 - ii. Francine Palak, Middle School Speech/High School Learning Support Teacher

2. Other:

- a. PA Institute for Instructional Coaching for 2013-2014, October 17, November 13, December 18, February 19, March 12, April 23, May 14, BVIU, Cost mileage
 - i. Ron Kelm, Middle School Literacy Coach
 - ii. Emily Mather, Elementary Literacy Coach
 - iii. Amy Shultz, Elementary Math Coach
- b. Beth Majors, High School Technology Teacher, District 2 DECA Advisors Planning Meeting, October 15, Panera’s-Cranberry, Cost substitute
- c. Chris Bennett, High School Counselor, PHEAA 2013 School Counselor Workshop, November 15, Southpointe Center-Canonsburg (No cost to District)
- d. Lisa Woods, High School Health and Physical Education Teacher, “Paying to Play” Teen Health Risk Analysis, October 18, West Liberty University-Wheeling, Cost \$145 Registration fee plus substitute

STUDENTS AND STAFF TRAVEL:

1. Gifted:

- a. Sara Miller, K-8 Gifted Coordinator:
 - i. Propaganda and Equations Competition, November 14, Geneva College, Cost \$3.50 Per Student/Game Plus Transportation
 - ii. World Events Competition, January 30, Ambridge Area High School, Cost \$3.50 per student/game plus transportation
 - iii. RoboCup Competition, April 8, Ambridge Area High School (Will use school van)
 - iv. Science on the Road, October 25, Economy Elementary School, Cost transportation

2. Special Education:

- a. Financial Reality Fair, October 18, Community College of Beaver County, Cost Substitute plus transportation:
 - i. George Miklas, High School Learning Support Teacher
 - ii. Ellen Hill, High School Career Coach

CA:2 Instructional staff attendance at Countywide in-service day workshops on October 14, 2013 – Cost registration fee plus mileage

CA:3 Request from Stephanie Hill, Big Knob Elementary 3rd Grade Teacher, for two unpaid days – October 15 and October 16, 2013 - According to Policy No. 439

- CA:4 Annual Wallops Island, Virginia, Marine Science Consortium Field Trip on the dates of Wednesday, May 21, thru Saturday, May 24, 2014 – No Cost to District
- CA:5 Freedom Area High School Student Participation in the STEM Career Survey and Focus Group (Administrative Report)
- CA:6 FMLA (Intermittently), According to Policy, for Erica Davids, Big Knob Elementary Kindergarten Teacher, Effective October 3, 2013, thru June 6, 2014
- CA:7 Maternity Leave for Brandi Burger, High School Science Teacher, Beginning November 4, 2013, thru February 11, 2014; Followed by FMLA, According to Policy, Beginning February 12 thru June 6, 2014
- CA:8 Maternity Leave for Heather Giammaria, High School English Teacher, Beginning December 3, 2013, thru January 23, 2014; Followed by FMLA, According to Policy, Beginning January 24 thru March 3, 2014
- CA:9 David Billing as Big Knob Elementary Learning Support Aide, Salary \$72 Per Day (Clearances on File, pending receipt of New Employee Drug Screening Test)
- CA:10 Contract of Service with PA-Educator.net Effective July 1, 2013, thru June 30, 2014 – Cost \$1,750 (Signatures Required)
- CA:11 Resignation from Courtney Sechler, High School Student Aide, Effective October 16, 2013

Roll Call Yea Votes – Rocco, Petcovic, Heyman, Gilarno, Challis, Tibolet, and Schlegel.
Vote Motion carried – 7 Yeas

OPERATIONS:

Motion to approve the following Operations items was made by Gilarno, seconded by Challis, and unanimously approved through consent agenda:

- CA:1 District’s annual participation in Beaver County Cancer & Heart Association Blood Lipid Screening Program for 7th, 11th and 12th Grade Students and Employees, Wednesday, November 20 - Cost to Students \$5, Cost to Adults \$15
- CA:2 Rental agreement with Approved Toilet Rentals, Inc. for one unit to be placed at the Football Stadium for approximately 28 days, Cost \$130 (Signature required)
- CA:3 Resolution for district participation in BVIU 2014-2015 Joint Purchasing Program, Cost \$600 (Signatures Required)
- CA:4 Disability retirement of Donald Watson, Part-Time Custodian, effective May 3, 2013
- CA:5 Release Time, According to Policy, for Linda Eldridge, Payroll Coordinator, to attend:
1. Workmen’s Compensation education event “Effective Return to Work Strategies”, October 15, Rivers Casino-Pittsburgh, Cost mileage
 2. COBRA and Act 110/43 Review, October 11, Pittsburgh Marriott North-Cranberry Township, Cost Mileage
- CA:6 Release Time, According to Policy, for Dave Matthews, Middle School Security Monitor, to attend School Safety Officer Course, October 26-28, 2013, Chartiers Valley High School, Cost \$345 Registration fee plus mileage

Roll Call Yea Votes – Tibolet, Rocco, Petcovic, Heyman, Gilarno, Challis, and Schlegel.
Vote Motion carried – 7 Yeas

Gary Mortimer, Director, Buildings and Grounds, provided the following monthly report:

Big Knob:

Plumbing repairs continue with toilets, sinks, and water fountains.
Sewer plant sludge removal completed and sent for testing, awaiting results.
Notification from DEP regarding our expiration of IOC’s and SOC water compliance for public water supply (December 31, 2013). The Module 1 (Completeness Report) and Module 6 (Waiver Renewal) has been completed and submitted. Awaiting feedback from DEP on water supply status.

Conway:

General repairs and maintenance of the building and grounds.

High School:

Relocation has started with the shipping and receiving area into the High School from the Middle School loading dock.

Repairs and maintenance continue on roof top units.

Middle School:

Work continues with Phase 1 of the construction.

General repairs.

General Discussion:

Board approval to hold a district yard sale on November 16th, in conjunction with the Band Boosters annual yard sale. Request for board input on pricing and ideas on removal of district items: dishwashers, gas stove, electric stoves, kitchenware, and additional surplus items. (Volunteers)

Note in Minutes:

Food Facility Inspection Report by Pennsylvania Department of Agriculture for Big Knob Elementary School, Status – In Compliance (September 26, 2013)

FACILITIES MASTER PLAN:

Dr. Jeffrey Fuller, Superintendent, provided a progress update, information on building permit fees waived by Freedom Borough for this phase of construction, and information on Change Order Number 1. As a result, the following motion was made:

Motion by Tibolet, seconded by Gilarno, to approve Middle School Electrical Contractor Change Order Number 1 in the amount of \$16,753 (net change).

Roll Call Yea Votes – Tibolet, Rocco, Petcovic, Heyman, Gilarno, Challis, and Schlegel.
Vote Motion carried – 7 Yeas

Note: The change order includes two credits from the electrical contractor for revisions to the main electrical feeder line locations in the Middle School and the salvage and recycling of abandoned stadium electrical feeder wire. Contractor will remove underground cabling, strip and recycle the copper wire. Change Order includes cost to provide new underground electrical wiring and pad-mounted transformer to service the stadium field lights permanently, eliminating future need for generators at stadium. (**Enclosure**)

EXTRA-CURRICULAR:

Motion to approve the following Extra-Curricular items was made by Challis, seconded by Rocco, and were unanimously approved through consent agenda:

- CA:1 The resignation of Dan Lopic as Assistant Varsity Wrestling Coach
- CA:2 Promoting Rob Muron from Assistant Jr. High Wrestling Coach to Head Jr. High Wrestling Coach, Salary According to Contract.
- CA:3 Carroll Densmore as Assistant Varsity Football Coach (Equipment Coordinator), Salary According to Contract
- CA:4 Request from Keith Kovalic, Music and Drama Director, to travel with students of the Drama and Chorus Classes to New York City on weekend of Friday, March 7 (After School), thru Sunday, March 9, 2014 – No Cost to District
- CA:5 Dissolve agreement for cooperative sponsorship with Quigley Catholic High School for Football and Wrestling effective end of 2013-2014 School Year
- CA:6 Establishment of Middle School National Junior Honor Society Program
- CA:7 Establishment of High School Robotics Club

Roll Call Yea Votes – Tibolet, Petcovic, Rocco, Heyman, Gilarno, Challis, and Schlegel.
Vote Motion carried – 7 Yeas

Note in Minutes:

Draft Copy of the annual cash flow report to be used by all athletic booster groups to satisfy the requirements of Act 82 Article XVI-C, Disclosure of Interscholastic Athletic Opportunities in Secondary Schools (Grades 7-12)

Adjourn Motion by Gilarno, seconded by Challis, to adjourn. All members voting Yea.
7 Yeas. Adjourned at 8:05 pm, EST.

Submitted by:

Lorraine Rocco, Board Secretary